

## 2022-2023 ODPH Annual General Meeting

Wednesday October 18, 2023 10:00 am

### **DRAFT Minutes**

#### **Via MS TEAMS**

### **1.0 Welcome and Call to Order**

Laura Abbasi called the meeting to order at 10:04 am. Laura gave a land and food acknowledgement. There are 60 members in attendance, plus 2 dietetic interns.

Elizabeth Smith served as parliamentarian.

### **2.0 Roll Call of 2022-2023 Executive Officers**

Past Chair	Elizabeth Smith
Co-Chair Year 2	Laura Abbasi
Co-Chair Year 1	Andrea Licursi
Communications Coordinator	Claire Bilik
Web Coordinator	Sarah Tsang
Secretary – Treasurer	Kimberly Leadbeater
Liaison Coordinator	Ruby Samra
Member-at-Large	Janelle Arnew and Luisa Magalhaes
OPHA Liaison	Mary Ellen Prange
Liaison to alpha	Kerry Schubert Mackey

### **3.0 Approval of AGM Agenda**

Melissa Cardinal motioned to approve. Amy MacDonald seconded. Motion carried.

### **4.0 Approval of 2021-2022 AGM Meeting Minutes**

Heather Thomas motioned to approve 2021-2022 AGM Meeting Minutes as written. Ellen Lakusiak seconded. Motion carried.

### **5.0 New Business**

No resolutions received prior to today. None brought from the floor.

## 6.0 Executive Reports

### 6.1 Secretary - Treasurer Report

2022-2023 Balance Sheet	
Assets - Cash in Bank (as of July 20, 2022)	
Operations	\$71,364.59 (*\$11 065.63 earmarked for workgroups)
Other	0
Total Assets	\$71,364.59
Liabilities	0
Credits owing	0
Members Equity	\$71,364.59

Surplus of funds due to: no spending on the Nutrition Exchange and in-person Exec meeting, use of virtual platforms such as Teams for workgroup meetings. Website cost, insurance, Simple Survey account are consistent year-to-year. With surplus, Exec will be investigating updates and enhancements to the ODPH website in 2023-2024.

Kathryn Forsyth motioned to approve the financial report. Mary Ellen Prange seconded. No opposition. Motion carried.

### 6.2 Chair Report

Laura presented a year in review

- Many RDs returned to nutrition work during the 2022-2023 membership year and all workgroups resumed regular meetings.
- Key activities, highlights and accomplishments from the ODPH workgroups and communities of practice were shared.

## 7.0 Recognition of Retiring Members

- Isabela Herrmann - Peel Region Public Health)
- Ruby Samra – Hamilton Public Health
- Lucy Valteau – York Region Public Health

## 8.0 Appreciation of Contributions

### *Outgoing Executive members*

- Sarah Tsang – Web Coordinator
- Claire Bilik – Communications Coordinator

- Ruby Samra – Liaison Coordinator
- Kerry Schubert Mackey – Liaison to alPHa

### **Workgroup Chairs**

- Body Diversity and Health Equity Workgroup - Candace Cunningham and Heather Thomas
- Child Care Working Group - Laura Abbasi, Melissa Cardinal
- Family Health Nutrition Advisory Group - Paula Ross
- Food Insecurity Workgroup - Lesley McMullin, Erin Reyce
- Food Literacy Workgroup - Elsie Azevedo Perry, Shannon Edmonstone
- Food Systems Workgroup - Sharmini Balakrishnan, Bridget King, Zoe Brenner
- School Nutrition Workgroup - Elizabeth Smith, Luisa Magalhaes
- Anti-racism in Dietetics Community of Practice - Amy MacDonald, Sharmini Balakrishnan
- Eating Disorder Prevention Community of Practice - Chantal Bélanger, Chelsea Socholotuk
- You're the Chef Community of Practice - Nancy Bevilaqua, Rebecca Davids

## **9.0 Peer Recognition Award**

For 2022-2023, the Executive awarded both Marcia Dawes and Lauren Kennedy the ODPH Peer Recognition Award.

Both members

- display exemplary commitment to public health nutrition locally and provincially
- Significant involvement with ODPH through work groups
- Demonstrate exceptional leadership in the advancement of public health nutrition

## **10.0 Presentation of the New Executive Officers**

2023-2024 Executive Committee

Past Chair	Elizabeth Smith
Co-Chair Year 2	Laura Abbasi
Co-Chair Year 1	<i>vacant</i>
Communications Coordinator	<i>vacant</i>
Web Coordinator	Alexandra Lacarte

Secretary – Treasurer	Kimberly Leadbeater
Liaison Coordinator	Mary Ellen Prange
Member-at-Large	Janelle Arnew and Luisa Magalhaes
Liaison to alpha	Carolyn Doris

### **11.0 Adjournment**

Heather Thomas moved to adjourn the meeting. Seconded by Janelle Arnew. Meeting adjourned at 11:16am.